

## Monthly Parts Department Reconciliation Form

**Balance per Parts Pad:**

Parts Pad

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Non-Stock Inventory

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New Cores

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Dirty Cores

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Wip - Service

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Open Parts Tickets

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Parts on General Ledger not on Parts Pad

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Parts on Parts Pad not on General Ledger (enter as a negative)

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Pending Credits:

Factory Returns

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Claims

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Cores

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Miscellaneous Adjustments

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Total Parts Pad Balance

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Balance Per General Ledger:

Inventory Parts

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Inventory Accessories

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Gas, Oil, and Grease

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Tires

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Appreciation/Depreciation

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Total GL balance

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Difference - Plus or Minus

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Comptroller Date

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Parts Manager

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